

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity **-Brooks Laboratories Limited**
 2. Quarter ending **- 30-Jun-2019**

i. Composition Of Board Of Director

T i t l e (M r . / M s)	Name of the Director	D I N	P A N	Cate gory(Chair perso n / Execu tive/ Non- Execu tive/ Indepe ndent/ Nomin ee)	S u b C a t e g o r y	Dat e of App oint me nt	Dat e of ces sati on	T e n u r e	No of D irec tors hip lis ted enti ties incl udi ng his ste den tity	No of m em ber ship sin Au dit/ Sta keh old er Com mitt ee(s) in clu din g his ste den tity	No of pos tof C hair pers on in Audi t/ Sta keh old er Com mitt ee held in list ede nt itie sin clu din g his ste den tity	Me mbe rshi p in Com mit tee s of the Com pa ny	Remarks
Mr .	Atul Ranchal	0 1 9 9 8 3 6 1	AD MP R5 359 L	C & ED		01- Nov- 2015		6 0	0	0	0		
Mr .	Rajesh Mahajan	0 2 0 0 0 6 3 4	AF GP M8 060 D	ED	M D	01- Nov- 2015		6 0	0	2	0	AC,SC	
Mr .	Durga Shankar Maity	0 3 1 3 6 3	AH NP M4 221 B	ED	C E O	10- Sep- 2018		6 0	0	0	0		

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Mr .	Rajnish Kumar Bedi	0 5 2 8 7 3 6 9	AK QP B7 379 D	ID		08- Aug- 2014		6 0	1	2	2	AC,SC ,NRC	
Mr .	Deepak Mahajan	0 6 7 0 2 3 8 9	AE LP M6 203 Q	ID		08- Aug- 2014		6 0	1	2	0	AC,SC ,NRC	
Mr s.	Sonia Gupta	0 6 9 9 8 4 2 0	AP UP G7 892 M	ID		29- Sep- 2014		6 0	1	0	0	NRC	

Company Remarks	
Whether Permanent chairperson appointed	Yes

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Rajesh Mahajan	ED	Member	01-Nov-2015	
2	Rajnish Kumar Bedi	ID	Chairperson	08-Aug-2014	
3	Deepak Mahajan	ID	Member	08-Aug-2014	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Rajnish Kumar Bedi	ID	Chairperson	08-Aug-2014	
2	Rajesh Mahajan	ED	Member	01-Nov-2015	

3	Deepak Mahajan	ID	Member	08-Aug-2014	
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Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
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Company Remarks	
Whether Permanent chairperson appointed	

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Rajnish Kumar Bedi	ID	Chairperson	08-Aug-2014	
2	Deepak Mahajan	ID	Member	08-Aug-2014	
3	Sonia Gupta	ID	Member	29-Sep-2014	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter
14-Feb-2019	29-May-2019
	11-Jun-2019

Company Remarks	
Maximum gap between any two consecutive (in number of days)	103

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Requirement of Quorum met (details)	Whether requirement of Quorum met (Yes/No)
Audit Committee		14-Feb-2019	3	Yes
Audit Committee		29-May-2019	3	Yes
Nomination & Remuneration Committee		28-Mar-2019	3	Yes
Nomination & Remuneration Committee		29-May-2019	3	Yes
Stakeholders Relationship Committee		28-Feb-2019	3	Yes

Stakeholders Relationship Committee		26-Jun-2019	3	Yes
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Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	0

v. **Related Party Transactions**

Subject	Compliance status(Y/N)
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Not Applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	nnThere is no related party transaction except remuneration to Directors and their relatives.
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VI. **Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
5. a. This report and/or the reports submitted in the previous quarter has been placed before Board of Directors. - **Yes**
b. Any comments/observations/advice of Board of Directors may be mentioned here:

nNo Negative Observations.

Name : Jyoti Sancheti
Designation : Company Secretary & Compliance Officer