

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity **-Brooks Laboratories Limited**
 2. Quarter ending **- 31-Dec-2018**

I. Composition of Board of Directors										
Title (Mr./Ms)	Name of the Director	DI N	P A N	Category (Chairperson /Executive/ Non-Executive/ Independent/ Nominee)	Date of Appointment	Date of Cessation	Tenure	No of Directorship in listed entities including this listed entity	No of membership in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity
Ms.	Sonia Gupta	06998420	APUPG7892M	ID	29-Sep-2014	29-Sep-2019	60	1	0	0
Mr.	Deepak Mahajan	06702389	AELPM6203Q	ID	08-Aug-2014	07-Aug-2019	60	1	2	0
Mr.	Rajnish Kumar Bedi	05287369	AKQP B7379D	ID	08-Aug-2014	07-Aug-2019	60	1	2	2
Mr.	Durga Shankar Maitiy	03136361	AHNP M4221B	ED	10-Sep-2018	09-Sep-2023	60	1	0	0
Mr.	Rajesh Mahajan	02000634	AFGPM8060D	ED	01-Nov-2015	31-Oct-2020	60	1	2	0
Mr.	Atul Ranchorhal	01998361	ADMP R5359L	C & ED	01-Nov-2015	31-Oct-2020	60	1	0	0

II. Composition of Committees

Audit Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Rajnish Kumar Bedi	ID	Chairperson
2	Deepak Mahajan	ID	Member
3	Rajesh Mahajan	ED	Member

Stakeholders Relationship Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Rajesh Mahajan	ED	Member
2	Deepak Mahajan	ID	Member
3	Rajnish Kumar Bedi	ID	Chairperson

Risk Management Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>

Nomination and Remuneration Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Rajnish Kumar Bedi	ID	Chairperson
2	Sonia Gupta	ID	Member
3	Deepak Mahajan	ID	Member

III. Meeting of Board of Directors

<i>Date(s) of Meeting (if any) in the previous quarter</i>	<i>Date(s) of Meeting (if any) in the relevant quarter</i>	<i>Maximum gap between any two consecutive meetings (in number of days)</i>
		91
11-Jul-2018	14-Nov-2018	
14-Aug-2018		

IV. Meeting of Committees

<i>Name of the committee</i>	<i>Date(s) of meeting of the committee in the relevant quarter</i>	<i>Whether requirement of Quorum met (details)</i>	<i>Date(s) of meeting of the committee in the previous quarter</i>	<i>Maximum gap between any two consecutive meetings (in number of days)</i>
Audit Committee	14-Nov-2018		14-Aug-2018	91
Nomination & Remuneration Committee	29-Dec-2018		25-Sep-2018	

Stakeholders Relationship Committee	31-Oct-2018		16-Jul-2018	
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V. Related Party Transactions	
<i>Subject</i>	<i>Compliance status (Yes/No/NA)</i>
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Not Applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable

VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
5.
 - a. This report and/or the reports submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:

No negative Observations

Name : **Jyoti Sancheti**
Designation : **Company Secretary & Compliance Office**