

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity **-Brooks Laboratories Limited**
 2. Quarter ending **- 30-Sep-2016**

I. Composition of Board of Directors										
Title (Mr./Ms)	Name of the Director	DI N	P A N	Category (Chairperson /Executive/ Non-Executive/ Independent/ Nominee)	Date of Appointment	Date of Cessation	Tenure	No of Directorship in listed entities including this listed entity	No of membership in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity
Mr.	Atul Ranchhal	01998361	ADMP5359L	C & ED	01-Nov-2015	31-Oct-2020	5	1	0	0
Mr.	Rajesh Mahajan	02000634	AFGPM8060D	ED	01-Nov-2015	31-Oct-2020	5	1	2	0
Mr.	Durga Shankar Maitiy	03136361	AHNP4221B	ED	10-Sep-2013	09-Sep-2018		1	0	0
Mr.	Rajnish Kumar Bedi	05287369	AKQP7379D	ID	05-Aug-2014	04-Aug-2019	5.0000	1	2	2
Mr.	Deepak Mahajan	06702389	AELPM6203Q	ID	08-Aug-2014	07-Aug-2019	5.0000	1	2	0
Ms.	Sonia Gupta	06998420	APUP7892M	ID	29-Sep-2014	29-Sep-2019	5.0027	1	0	0

II. Composition of Committees

Audit Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Rajnish Kumar Bedi	ID	Chairperson
2	Deepak Mahajan	ID	Member
3	Rajesh Mahajan	ED	Member

Stakeholders Relationship Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Rajnish Kumar Bedi	ID	Chairperson
2	Deepak Mahajan	ID	Member
3	Rajesh Mahajan	ED	Member

Risk Management Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>

Nomination and Remuneration Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Rajnish Kumar Bedi	ID	Chairperson
2	Sonia Gupta	ID	Member
3	Deepak Mahajan	ID	Member

III. Meeting of Board of Directors

<i>Date(s) of Meeting (if any) in the previous quarter</i>	<i>Date(s) of Meeting (if any) in the relevant quarter</i>	<i>Maximum gap between any two consecutive meetings (in number of days)</i>
		39
05-May-2016	06-Jul-2016	
27-May-2016	12-Aug-2016	
	03-Sep-2016	

IV. Meeting of Committees

<i>Name of the committee</i>	<i>Date(s) of meeting of the committee in the relevant quarter</i>	<i>Whether requirement of Quorum met (details)</i>	<i>Date(s) of meeting of the committee in the previous quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
Audit Committee	12-Aug-2016	Yes	27-May-2016	76
Audit Committee	03-Sep-2016	Yes		
Stakeholders Relationship	26-Sep-2016	Yes	29-Jun-2016	

onship Committee				
Nomination & Remuneration Committee	26-Sep-2016	Yes	29-Jun-2016	

V. Related Party Transactions	
Subject	Compliance status (Yes/No/NA)
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Not Applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable

VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
5. a. This report and/or the reports submitted in the previous quarter has been placed before Board of Directors. - **Yes**
b. Any comments/observations/advice of Board of Directors may be mentioned here:

No Negative Observations

Name : **Jyoti Sancheti**
Designation : **Company Secretary & Compliance Office**

ANNEXURE III

Affirmations

Broad Heading	Regulation Number	Compliance Status
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes

Note:

1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
2. If status is "No" details of non-compliance may be given here.
3. If the Listed Entity would like to provide any other information the same may be indicated here.

Name : **Jyoti Sancheti**
Designation : **Company Secretary & Compliance Office**